

Division of City Schools, Manila and Navotas  
**TUGATOG NATIONAL HIGH SCHOOL**  
 Dr. Lazcano St., Tugatog, Marikina City  
**CHECK DISBURSEMENT RECORD**

Date		Check Number	Check	Name of Payee	Critical Designation	NCA Received/Deposit Made	Checks Issued	Bank INCA Balance
MAINTENANCE AND OTHER OPERATING EXPENSES								
Nancy T. Ramirez Accounting Clerk								
TUGATOG NATIONAL HIGH SCHOOL								
07/27/17					BALANCE FORWARDED FOR THE MONTH	214,000.00		214,000.00
10/02/17	17-10-090	1003/17	AMALIA N. LIDON	TUGATOG NATIONAL HIGH SCHOOL	OCTOBER 2017 ALLOTMENT		2,100.00	211,900.00
	17-10-094	1003/17	ZAI GENERAL MERCHANTISE	TUGATOG NATIONAL HIGH SCHOOL	REIMBURSE TRAVELLING EXPENSES AND FOOD ALLOWANCE DURING 2017 WORLD TEACHERS DAY HELD LAST OCTOBER 2, 2017 AT QURETA ASTRODOME		8,167.69	203,732.31
	17-10-095	1003/17	MARCY T. RAMIREZ		PAYMENT OF THE EPROM KIT RECEIVED BY THE LIMBO TEACHER - MR. CHAVEZ AND OFFICE CLERK OF TUGATOG HIG		9,000.00	194,732.31
	17-10-096	1003/17	JOY CHRISTIAN P. BACUSA		PAYMENT FOR THE SERVICES RENDERED FOR THE MONTH OF SEPTEMBER 2017		9,000.00	185,732.31
	92220	1003/17	MANILA ELECTRIC COMPANY		PAYMENT FOR THE SERVICES RENDERED FOR THE MONTH OF SEPTEMBER 12, 2017		38,859.61	146,872.70
	92221	1003/17	PLDT INC		PAYMENT FOR ELECTRIC CONSUMPTION FOR THE PERIOD OF AUGUST 13 TO SEPTEMBER 12, 2017		8,403.00	138,475.70
	92222	1003/17	L.Y. BENZ TRADING		PAYMENT FOR INTERNET SUBSCRIPTION EXPENSES USED AT COMPUTER LABORATORY FOR THE MONTH OF AUGUST 11, 2017		49,775.00	88,700.70
	92223	1003/17	EDWINA A. HELANO		PAYMENT FOR THE SERVICES RENDERED IN PRINTING SCHOOLS ID FOR STUDENTS AND TEACHERS OF TUGATOG NATIONAL HIGH SCHOOL		720.00	87,980.70
	17-10-097	1003/17	OLIVA Q. MARTIN		REIMBURSE TRAVELLING EXPENSES OF THE SCHOOL CUSTODIAN FROM JULY 19 TO AUGUST 24, 2017		1,500.00	86,480.70
	17-10-098	1003/17	JOSEPHINE D. ALFONSO		REIMBURSE TRAVELLING EXPENSES DURING FIRST NATIONAL ASSEMBLY OF EDUCATION LEADERS HELD LAST SEPTEMBER 15-22, 2017 AT PHILIPPINE INTERNATIONAL CONVENTION CENTER PALAY CITY		10,550.00	75,930.70
	17-10-099	1003/17	MOBH-GENERAL MERCHANTISE		REIMBURSE PAYMENT OF THE EXPENSES INCURRED DURING REGIONAL STP ELEVA TECHNOLOGICS CONTEST LAST SEPTEMBER 21-22, 2017 HELD AT LAS PINAS ELEMENTARY SCHOOL		8,734.60	67,196.10
	92224	1003/17	BM E CATERING SERVICES		PAYMENT OF THE OFFICE SUPPLIES NEEDED AT TUGATOG HIG		6,480.00	60,716.10
	92225	1003/17	MS E CATERING SERVICES		PAYMENT OF THE EXPENSES INCURRED DURING SCHOOLS LEARNING ACTIVITY CELL LAST SEPTEMBER 15, 2017 AT TUGATOG NATIONAL HIGH SCHOOL		5,400.00	55,316.10
	92226	11/29/17	MAXWELLAD		PAYMENT OF THE FOOD DURING NATIONAL ACHIEVEMENT TEST TO BE HELD ON OCTOBER 3, 2017 AT TUGATOG NATIONAL HIGH SCHOOL		724.77	54,591.33
	17-10-100	1003/17	LURETH M. BULLACER		PAYMENT FOR WATER SERVICES INCURRED FOR THE PERIOD AUGUST 16, 2017 TO SEPTEMBER 16, 2017		8,812.00	45,779.33
	17-10-101	1003/17	CARMENZITA B. SOCILOY		PAYMENT OF THE SEMINAR WORKSHOP "TRAINING AND ALLOWANCES FOR THE INCOMING REGIONALS SCHOOLS PRESH CONFERENCE AND CONTEST 2017		1,500.00	44,279.33
	92227	1003/17	MARIE CLAIRE P. SANDOY		PAYMENT FOR TN EXPENSES INCURRED DURING INTER CLUB FAMILY DAY LAST SEPTEMBER 30, 2017 AT TUGATOG NATIONAL HIGH SCHOOL		435.50	43,843.83
	17-10-102	1003/17	MARIE CLAIRE P. SANDOY		REIMBURSE EXPENSES INCURRED DURING THE SCHOOL LEARNING ACTION CELL HELD LAST SEPTEMBER 15, 2017 AT TUGATOG NATIONAL HIGH SCHOOL		2,736.50	41,107.33
	17-10-103	1003/17	MARIE CLAIRE P. SANDOY		REIMBURSE PAYMENT FOR THE EXPENSES INCURRED DURING NATIONAL ACHIEVEMENT TEST HELD LAST OCTOBER 3, 2017 AT TUGATOG NATIONAL HIGH SCHOOL		1,557.50	39,549.83
	17-10-104	1003/17	MARIE CLAIRE P. SANDOY		REIMBURSE PAYMENT FOR THE EXPENSES INCURRED DURING BISETA ESCUELA LAST SEPTEMBER 12, 2017 AT TUGATOG NATIONAL HIGH SCHOOL		11,500.00	28,049.83
					PAYMENT FOR THE EXPENSES TO BE INCURRED DURING WORLD TEACHERS DAY ON OCTOBER 1, 2017 AT TUGATOG NATIONAL HIGH SCHOOL			
					TOTAL	214,000.00	186,260.17	27,739.83

I hereby certify that the foregoing is a correct and complete record of all checks issued by me in my capacity as Accounting Clerk of TUGATOG NATIONAL HIGH SCHOOL during the period from October 1-31, 2017 inclusive, as indicated in corresponding columns A14

Nancy T. Ramirez  
Accounting Clerk  
October 31, 2017  
Date



